

**Indiana Injury Prevention Advisory Council  
Terms of Reference Document for 2014-2015**

**ARTICLE 1 – NAME, VISION & MISSION**

The name shall be the INDIANA INJURY PREVENTION ADVISORY COUNCIL. A short title shall be the “Indiana IPAC” for this document.

Our **Vision** is:

Working together to create a safe and injury free Indiana.

Our **Mission** is:

To reduce the number and severity of preventable injuries in Indiana through leadership and advocacy.

**ARTICLE 2 – MEMBERSHIP, RESPONSIBILITIES & VOTING**

**Section 1. Membership:**

Indiana IPAC shall consist of Council members and Chairperson(s). The members of Indiana IPAC shall include at least one member from each of the following categories:

- hospitals and trauma centers;
- physicians, nurses, and emergency medical services providers across the lifespan to include representatives with pediatric, adolescent, adult and geriatric focus;
- the university system, research facilities, and area health education centers;
- violence and injury prevention advocacy groups and non-profit agencies;
- law enforcement;
- coroner or medical certifiers;
- injury prevention specialists and health educators working in areas such as epidemiology, motor vehicle safety, water and boating safety, poisoning prevention, and domestic violence prevention;
- state agencies, offices or commissions with responsibilities related to injury prevention; and
- members from the Indiana State Department of Health, including at least one member from the Division of Maternal Child Health, the Division of Trauma and Injury Prevention, Child Fatality Review Program, and Office of Women’s Health
- county health departments.

**Section 2. Member responsibilities:**

- Provide the Indiana IPAC with representation from their agency or organization.
- Promote the Indiana IPAC to injury stakeholders and colleagues as appropriate.
- Advocate for the Indiana IPAC, its vision, mission and its goals.
- Actively participate in meetings and events sponsored by the Indiana IPAC.
- Actively participate on committees based on member availability and interest.

**Section 3. Voting:**

- A simple majority of the members of the Indiana IPAC participating at the meeting shall constitute a quorum.

## **ARTICLE 3 – PURPOSE, GOALS & OBJECTIVES**

### **Section 1. Purpose**

Recognizing that, because of the incomparable cost and the disabling and disrupting consequences, injury and violence remain major public health problems in Indiana, this Council is committed to strengthening and sustaining effective injury and violence prevention and control measures that reflect the significance of the problem.

### **Section 2. GOALS**

- Assess needs and increase availability and quality of injury data in Indiana including improving external cause of injury coding (e-codes).
- Build infrastructure and sustainability for injury prevention in Indiana.
- Promote injury prevention as a public health priority in Indiana.
- Promote evidence-based injury prevention programs throughout Indiana.
- Increase statewide collaboration around injury prevention in Indiana.
- Build the capacity of communities, especially underserved populations, to develop and implement effective injury prevention programs (and to emphasize diversity)
- Build community capacity to reduce and prevent injuries to high-risk groups and effectively address injury priorities
- Strengthen advocacy for public policies that impact injury prevention
- Draft, implement, evaluate and revise the Injury Prevention Strategic Plan in conjunction with the Indiana State Trauma Care Committee

### **Section 3. OBJECTIVES**

- Create action steps for each recommendation
- Review injury surveillance data
- Identify existing effective state injury prevention programs and policies
- Identify and prioritize state injury problems
- Provide input to the Injury Prevention Strategic Plan
- Identify evidence based interventions, potential implementing partners, resources and funding sources.
- Participate as members on injury prevention boards and commissions.
- Establish a statewide resource system for injuries
- Generate income for injury prevention in Indiana

## **ARTICLE 4- SCOPE & BOUNDARIES**

The Indiana IPAC will address intentional and unintentional injuries across the lifespan. The Indiana IPAC will address injuries without regard to race, color, creed, national origin, sex, age or physical or mental disability. Indiana IPAC will strive to decrease the injury health disparities that exist within the State.

### **ARTICLE 5- AUTHORITY**

The Indiana Injury Prevention Advisory Council is a group of injury prevention experts and concerned citizens representing state and private agencies dedicated to moving injury prevention efforts forward in the State of Indiana.

### **ARTICLE 6- DELIVERABLES**

Injury Prevention Strategic Plan

### **ARTICLE 7-BENEFITS of MEMBERSHIP**

- Access to injury information
- Injury prevention education and training
- Visibility for injury prevention programs
- Involvement in support of better policy development
- Resources, funding and training opportunities
- Coordination of efforts
- Building effective advocacy groups
- Interaction with multi-disciplinary partners
- Building injury prevention capacity through shared goals, efforts and participation

### **ARTICLE 8- AMENDMENTS**

A written recommendation to repeal or amend the Terms of Reference Document by five or more members of Indiana IPAC will be needed to bring the matter up for a vote by the Indiana IPAC .